

2- Post-Collaboration Reflection Questionnaire

Section 1: Self-Perception in Collaboration

Instruction: Tick the box that best reflects your experience during the task.

Statement	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I contributed actively to the group task.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I listened carefully to others' ideas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I felt confident sharing my thoughts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I adapted well when the task changed or became challenging.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I helped resolve any disagreements or confusion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I stayed focused and motivated throughout the task.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 2: Reflection on Soft Skills

Instruction: skim-read the soft skills indicated below. Then respond to the questionnaire.

Soft Skills		Indicators
1	Problem-solving and debugging	Identifies issues and generate solutions quickly and independently, analyzes and investigates the cause, applies logical steps and uses systematic troubleshooting, collaborates when needed by sharing findings with the team or asking for input if stuck.
2	Technical Engagement	Explore tools and features, ask technical questions, apply new knowledge learned from tutorials or peers, actively look up documentation or online resource to troubleshoot issues, connect different concepts to deliver the work, experiment and test different approaches.
3	Attention to detail	Setup accuracy (object placement and proper naming conventions for files and assets), Visual Consistency (follows art direction and fix visual technical errors), Render Quality (correct output, fix any artifacts like flickering, noise, motion blur errors and fireflies), Keep Quality Control and proper documentation for the team.
4	Feedback receptiveness	Active listening to feedback, gives positive response, clarify questions, implement changes and follow-up to confirm that expectation has been met.
5	Adaptability	Adjusts to changes quickly (workflows or tasks), learn new tools and techniques, handles unexpected problems calmly, flexible to take different responsibilities, open to feedback and revision, maintains productivity under change i.e. deadlines or priorities shift.
6	Communication	Clarity in sharing ideas, active listening, timely updates and offers / receives constructive feedback.

7	Team-working	Active communication, sharing ideas and progress, works cooperatively rather than isolating, takes accountability for group outcomes and not just personal tasks, encourages participation, resolve conflicts, respects for peoples' roles
8	Initiative	Researching solutions independently, proposing improvements to workflow, helping others beyond own task, introducing new tools or techniques, suggesting creative or technical enhancements
9	Proactivity	Prepares Before Problems Occur, Anticipates Workflow Issues, Runs Early Tests, Communicates Risks Early, Suggests Preventive Measures, Allocates Time for Fixes
10	Creativity and vision	Aligns technical decisions with the overall narrative or aesthetic goal, thinks in terms look and feel, ensures visual consistency in terms of style or theme, generates original ideas, explore alternatives in terms of different visual styles or techniques, combines technical and artistic thinking, adds artistic details.
11	Time management	Prioritizes tasks effectively, works within deadlines, allocates time for testing, avoids wasting time, monitors progress and balances quality and speed.
12	Resilience	Stay calm under pressure, handles unexpected issues, persists through challenges, adapts after setbacks and tries alternative solutions, maintains positive contribution even when things go wrong, shows determination and commitment to completing tasks despite obstacles, learns from errors and applies lessons to improve future work.
13	Ability to Work Independently	Completes assigned tasks without constant guidance or reminders, manages own workflows by organizing time and resources effectively to finish their part in the project, troubleshoots alone, shows confidence in decision-making without waiting for approval, maintains productivity by staying focused and engaged even working remotely, delivers quality work without relying heavily on others.
14	Self-Motivation	Works without supervision, shows initiative in learning, troubleshoots problem alone, improves beyond minimum requirements, maintains focus and productivity and demonstrates persistence.
15	Ability to Interpret Brief	Understands key requirements, clarifies ambiguities, aligns work with creative and technical goals, prioritizes correctly by focusing on essential elements first, avoids Scope Creep, checks compliance by reviewing work against brief before submission.

<p>1. Which soft skills do you feel you used most during the task?</p>
<p>2. Which soft skills did you find challenging or underdeveloped?</p>

3. How did you handle uncertainty or unexpected issues during the task?
4. During this collaborative task, did you notice any changes in your mindset or in how you interacted with your peers? If yes, what were they?
<p>Can you give an example of what changed for you, if any ?</p>

Section 3: Looking Ahead

5. What would you do differently in your next collaborative task?

6. Which soft skill would you like to improve, and how might you do that?